

# Criteria for Graduate Faculty Membership

Department of Chemistry

East Carolina University

Approved at the June 15, 2009 GSAB Meeting

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## **Procedure:**

All faculty members, upon award of tenure, are automatically appointed graduate faculty membership as outlined in Appendix F. All appointments are for five years.

To hold, change or retain graduate faculty status, a faculty member should meet the criteria outlined below and submit an "Application for Graduate Faculty Membership" and a current *curriculum vita* to the graduate committee. Other supporting documentation may be submitted for consideration. Applications can be submitted at any time. The graduate committee will then place the completed application in the main office for review by all Associate Graduate and Graduate Faculty members at least one week prior to the next regularly scheduled faculty meeting. At said meeting, all Associate Graduate and Graduate Faculty members who meet the requirements of voting faculty as defined in Section A, Appendix L minus the candidate will vote by secret ballot on recommendation for the nomination. A positive vote as determined by a simple majority will grant the candidate their requested graduate faculty status.

## **Criteria:**

There are five types of memberships in the graduate faculty. The minimum criteria needed to be eligible for membership in each category are as follows.

- 1) Graduate Teaching Faculty Membership: Criteria stated in Appendix F apply.
- 2) Associate Graduate Faculty Membership: Faculty member should have 12 or more points using the point system described on the following page.
- 3) Graduate Faculty Membership: Faculty member should have 12 or more points using the point system described on the following page and three years of teaching experience at ECU or another chemistry graduate program.
- 4) Ex-Officio Graduate Members of the Graduate Faculty: Criteria stated in Appendix F apply.
- 5) Adjunct Members of the Graduate Faculty: Criteria stated in Appendix F apply.

Point System

To objectively document eligibility for membership in the graduate faculty, a point-based system will be used. Only a single answer may be chosen for each category. Point values are as follows:

	<u>Points</u>	
	<u>One in the past five years</u>	<u>More than one in the past five years</u>
• Ph.D. in chemistry		6
• Appointed to a tenure-track position at ECU within the past year		6
• Lead or principal author of a research paper in a peer-reviewed journal	2	4
• Co-author, but not lead or principal author in a peer-reviewed journal	1	2
• Directed a graduate student research project	2	4
• Served on a graduate student's thesis committee	1	2
• Taught a graduate level course (5000, level or above)	2	4
• Paper/poster presentation or invited seminar	1	2
• Applied for an external grant	2	4
• Received an internal research Grant.	1	2
• Reviewed research proposal for granting agencies.	1	2
• Served as a referee for peer-reviewed journal	1	2
• Served as editor of a journal or monograph	1	2
• Developed departmental graduate curriculum	1	2

## Application for Graduate Faculty Membership

Department of Chemistry

East Carolina University

Complete the application below and submit with a **current curriculum vita** listing publications and presentations to the director of the Graduate Program Committee

### Criteria for the types of membership:

Associate Graduate Faculty (Regular or Adjunct): 12 or more pts.

Graduate Faculty (Regular or Adjunct): 12 or more pts. + three years experience teaching at ECU or other graduate chemistry program.

### Circle the type of membership you are applying for:

Graduate Faculty      Associate Graduate Faculty      Adjunct Graduate Faculty      Adjunct Associate Graduate Faculty

Name \_\_\_\_\_ Date \_\_\_\_\_

Date of Initial Appointment at ECU \_\_\_\_\_

**Points Earned** Circle all that apply (but only one per category) and provide the requested information.

### Points

- |   |                                |  |
|---|--------------------------------|--|
| 1) Ph.D. in chemistry received  | 6                              |  |
| 2) Appointed to a tenure-track faculty position at ECU within the past year                   | 6                              |  |
|   | <u>One in the past 5 years</u> | <u>More than one in the past 5 years</u> |
| 3) Lead or principal author of a research paper in a peer-reviewed journal.                   | 2                              | 4  |
| 4) Co-author but not lead or principal author of a research paper in a peer-reviewed journal. | 1                              | 2  |
| 5) Directed graduate student research project (list name(s) of student(s))                    | 2                              | 4  |

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\_\_\_\_\_

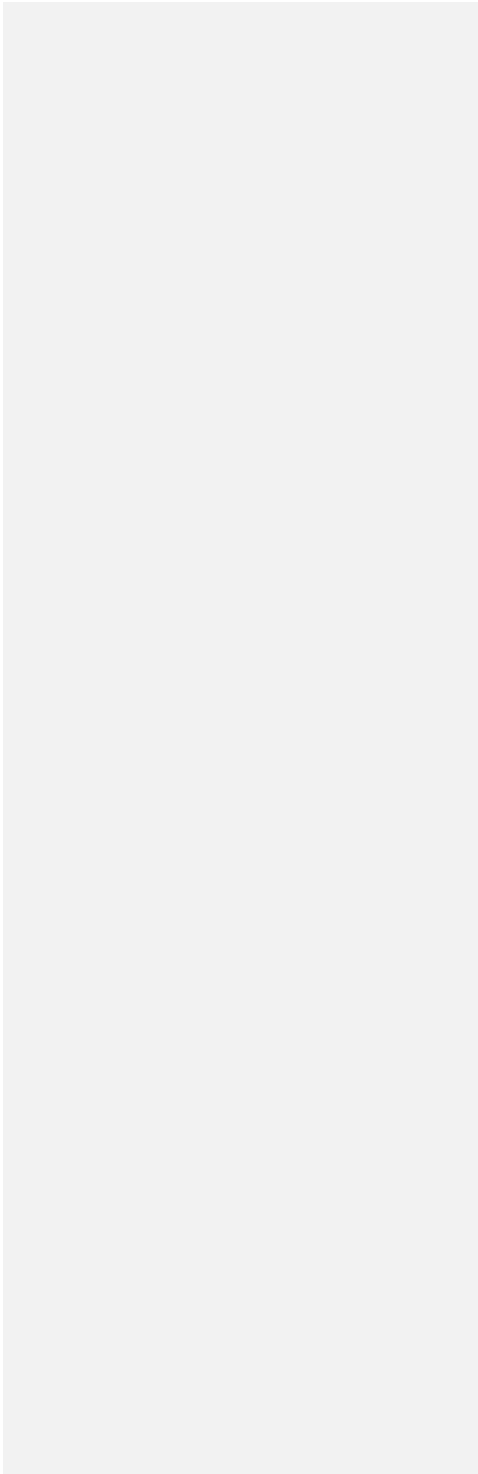
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(continued)

**Points**

	<u>One in the past 5 years</u>	<u>More than one in in the past 5 years</u>
6) Served on a graduate student's thesis committee (list name(s) of student(s))	1	2
_____		
_____		
_____		
7) Taught a graduate level course (5000 level or above) (list course number(s))	2	4
_____		
_____		
_____		
8) Presented a paper or poster at a scientific meeting, or an invited seminar.	1	2
9) Applied for an external grant (list date(s) and granting agency)	2	4
_____		
_____		
_____		
10) Received an internal research grant (give name and date of grant(s))	1	2
_____		
_____		
_____		

(continued)



11) Reviewed research proposal for granting agency (give names and dates).

1

2

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12) Served as referee for peer-review journal (give names and dates).

1

2

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13) Served as editor of a journal or monograph (give names and dates).

1

2

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14) Developed departmental graduate curriculum (give the courses names).

1

2

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**Total Points:** \_\_\_\_\_

