

Criteria for evaluation of new graduate program proposal
Version 11.15.2012

1=Not acceptable

2=Not acceptable unless significant deficiencies are addressed

3=Acceptable with some considerations

4=Acceptable

1. Mission Alignment: Does the proposal provide evidence of strong alignment with the institution's mission and strategic plan?

Score:____ Comments:

2. Student Demand:

Does the proposal provide compelling and appropriate evidence of student demand - local, state, regional and/or national? Are enrollment projections reasonable?

Score:____ Comments:

3. Societal Demand:

Does the proposal provide compelling and appropriate evidence for market (employment) demand - local, state, regional and/or national? Are projected employment opportunities reasonable?

Score:____ Comments:

4. Relationship to other programs:

How common is this type of program within the state of North Carolina and nationally? Is there evidence of unnecessary duplication with other programs within NC? Are there aspects that make the proposed program unique or would enable it to stand out from other similar programs? What impact would it have on existing programs within the state?

Score:____ Comments:

5. Collaborative opportunities:

Do collaborative opportunities exist with other system programs that could strengthen the ability of each to address student demand, societal need, or budget needs? Have collaborative opportunities been adequately explored with other programs, where appropriate? Does the proposal provide evidence of concrete commitments to identified collaborative opportunities, where appropriate?

Score:____ Comments:

6. Program requirements and curriculum

Are admissions criteria and requirements appropriate? Is the curriculum appropriate in scope and depth to cover the field adequately? Are the degree requirements – such as credit hours, examinations, thesis/dissertation, and other field or professional experiences – appropriate for the field?

Score:____ Comments:

7. Faculty sufficiency and student support:

Are the faculty sufficient and with appropriate scholarly productivity (with emphasis on the most recent five years), including peer reviewed publications, grants, awards, etc., to support the program and projected student enrollment? Are there adequate plans for student support, including assistantships, and research grants?

Score:____ Comments:

8. Administration and Instructional, library, and research facilities:

Is the proposed administrative structure for the program appropriate? Is there adequate instructional and research space, and if necessary, specialized equipment to support the program? Are there adequate library resources to support the program?

Score:____ Comments:

9. Budget:

Is the proposed program budget appropriate and reasonable? Does the proposal adequately address budget sustainability?

Score:____ Comments: