

**Graduate Council Committee Meeting Minutes**  
**Mendenhall Student Center 221**  
**April 1, 2013**  
**2:00-4:00 PM**

GC Members Present: Atkinson, Terry; Bickley-Green; Cynthia; Eble, Michelle; Franklin, Richard; Gemperline, Paul; Harer, John; Keiper, Brett; McFadden, Cheryl; Mott, Vivian; Ozan, Erol; Pokorny, Marie; Preston, Ron; Reisch, John; Ries, Heather; Russoniello, Carmen; Skalko, Tom; Vogelsong, Hans; West, Terry; and Michael Wheeler

Voting Members Absent: Coddington, Charles; Cox, Kathy; Gares, Paul; Lamson, Angela; Pressler, Jana; Schwager, Paul; Terjanian Anoush; Thompson, Bob; and Xiaoming, Zeng

Ex-Officio Members Present: Griffin, Linner; Morehead, Andrew; Walker, Marianna; and Sprague, Mark.

Guests: Ashley, Robin; Bailey, George; Decker, Jim; McConnell, Tom; Patterson, Belinda

- Call meeting to order  
2:07 PM
- Approval of the 03/04/2013 GC minutes  
Approved
- Approval of the 02/20/2013 GCC minutes  
Action Items
  - Proposal of new course: MATH 6300
  - Proposal of new course: ANTH 6050
  - Deletion of existing certificate: Certificate in Virtual Reality in Education and Training
  - Revision of existing degree: MA in Health Education
  - Approved
- Approval of the 03/06/2013 GCC minutes  
Action Items
  - Proposal of new courses: EHST 6520, 6530
  - Revision of existing degree: MS in Environmental Health
  - Deletion of existing courses: EHST 5510, 5520, 5530, 5540
  - Revision of existing courses: OCCT 6001, 6002
  - Revision of existing degree: Master of Science in Occupational Therapy
  - Deletion of existing accelerated program: Professional Master's Degree Path in Occupational Therapy
  - Proposal of new certificate: Certificate in Military and Trauma Counseling
  - Proposal of new course: ANTH 6005

- Proposal of new course: MIS 6713
- Revision of existing courses: FINA 6874, MIS 6923, MKTG 6652,OMGT 6943
- Prerequisite revision of existing courses: FINA 6914, MIS 6843, 6853, 6863, 6873, 6883
- Deletion of existing course: FINA 6904
- Revision of mission text: College of Business
- Revision of existing degrees: Master of Business Administration (MBA), MD/MBA, MSA
- Revision of existing certificate program: Finance
- Deletion of existing certificate programs: Electronic Commerce, Professional Management and Operations, School Business Management
- Revision of program text: Certificate Programs
- Revision of existing courses: SOCW 5001, 5900, 5910, 6110, 6111, 6702, 6711, 6940

[Motion to amend the motion to approve the March 6 2013 GCC minutes](#) was made by Dr. Erol Ozan to return the new course proposals for EHST 6520, 6530, to the Department of Health Education and Promotion's ~~proposal for new course proposals for EHST 6520, 6530, for amendment~~ to draw clearer distinction between Environmental Health and Safety courses and Occupational Health and Safety courses. [Motion to amend](#) seconded, followed by discussion. The motion to amend did not pass. Vote by show of hands.

Minutes approved as presented.

- Approval of the 03/20/2013 GCC minutes
    - Action Items
      - Proposal of new course: MPH 6150
      - Proposal of new course: HUMS 6150
      - Prerequisite revision of existing courses: LIBS 6014, 6018, 6026, 6031, 6345,
      - Deletion of existing courses: LIBS 7010, 7981, 7982, 7983, 7991, 7992, 7995, 7996
      - Revision of existing degree: MLS
      - Deletion of existing licensure: North Carolina School Media Support Supervisor Licensure
      - Revision of existing course: COMM 6240
      - Proposal of new certificate: Certificate in Health Communication
      - Prerequisite revision of existing courses: COMM 6210, 6220, 6221, 6224, 6226, 6230, 6240
      - Proposal of new courses: LDHE 7501, 8070, 8080
    - Renumbering and revision of existing courses; BIOL 5800 (to 6240), BIOL 5810 (to 6242), BIOL 5821 (to 6244), BIOL 5400, 5401 (to 7400, 7401)
    - Revision of existing degree: MS in Molecular Biology and Biotechnology
6. Request for time extension for CRM PHD student.

Approved to extend time for degree completion through December 2013 with the following conditions:

- A strict timeline is to be developed by the program for dissertation and degree completion
- If student fails to meet deadlines established by program, subject to dismissal from program
- Currency in outdated course work to be determined by dissertation committee
- Additional course work to meet course and credit hour requirements for degree to be completed by December 2013

#### 7. Thesis and Dissertation Approval Process

- Invited Commentator- Dr. George Bailey
  - Multiple issues involved in disagreement over quality of theses/dissertations
    - Student centered issue if student not meeting success due to multiple reasons-policy/process to help students
    - ECU professionally centered issue: responsibility of Graduate School and question of authority to approve theses and dissertations and/or to have external members review for quality- should mechanism be in place
  - Bailey reported that his research found no university or college that empowered someone other than the thesis /dissertation committee to make decisions regarding quality—reasons other than editorial.
  - Proposed for consideration:  
Have a proposal committee consisting of people from the unit; proposal written and approved by unit committee with external member outside of department as ex-officio; unit committee distinct from thesis/dissertation committee
- Update from ad hoc committee on thesis and dissertation approval process
  - Of 13 universities researched, most graduate deans do not have the authority to reject/return thesis or dissertation for reasons of quality of research; some do look at quality of writing
  - Duke University requires theses/dissertations to come in three weeks earlier to Graduate School for review
  - Recommendations/considerations from committee:
    - Start review process earlier ,prior to defense, according to timeline monitored by the Graduate School
    - Before students schedule defense, students file a form bearing advisors' signature indicating work has been read
    - Submit for editorial review prior to final review
    - Regular meetings of committees—at least one per semester.
    - Graduate School address quality of theses/dissertations during program review process

- Committee will report back to GC in the fall

8. Plus/Minus Grading System

Following discussion, motion passed to reconstitute the Ad Hoc Committee ( John Reisch, Cynthia Bickley-Green, Cheryl McFadden, and Andrew Morehead) to study further and bring recommendations before graduate program directors for substantive discussion.

9. Meeting adjourned

4:00 PM

Respectfully submitted,

Belinda P. Patterson