

**Graduate Council Meeting Minutes**  
**Mendenhall Student Center 244**  
**October 21, 2013**  
**2:00 - 4:00 pm**

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Members Present: Benfield, Rebecca; Bickley-Green, Cynthia; Cox, Kathy; Croskery, Thom; Donica, Denise; Eble, Michelle; Franklin, Richard; Greer, Annette; Harer, John; Keiper, Brett; Lamson, Angela McFadden, Cheryl; Monroe, Richard; Morehead, Andrew; Mott, Vivian; Pokorny, Marie; Preston, Ron; Ratcliff, Gail; Reaves, Rita; Ries, Heather; Schwager, Paul; Sprague, Mark; Thompson, Bob; Vogelsong, Hans;

Guests Present: Serck, Steve, McConnell, Tom, and Belinda Patterson

1. Call to order  
2:11 PM
2. Welcome new , reelected, and reappointed members  
New Member: Richard Monroe, College of Technology and Computer Science  
Reelected and reappointed members: Brent Keiper, Cheryl McFadden, Marie Pokorny, and Bob Thompson
3. Approval of the 09/16/2013 GC minutes  
Delete extra page  
Approved
4. Approval of the 09/18/13 GCC minutes  
None to be voted on at this time
5. Approval of 10/02/13 GCC minutes  
None to be voted on at this time
6. Election of Graduate Council officers (Chair and Vice Chair) and Graduate Council Executive Committee members
  - Bob Thomson elected Chair
  - Annette Greer, Vice Chair
  - Executive Committee: Cheryl McFadden, Brett Keiper, Heather Ries, and Paul Schwager
7. Report: Doctoral program director meeting 10/04/2013

- Directors did not agree with all of the changes made by the attorney
  - Christy Walcott incorporated new language and documents were approved by the doctoral program directors
8. For Approval:
- a. Time limits for completing graduate programs
    - Make titles of the form consistent with title of the form on the graduate school website (not program extension)
    - Requests submitted during the summer months may be handled by the GCEC and the committee's actions will be recorded for the Graduate Council's next meeting
    - Approved
  - b. Advancing to doctoral candidacy
    - Strike the last sentence in #3
    - Add at the end of the document: 'Final responsibility for successful advancement to candidacy lies with the student'
    - Approved
  - c. Time extension request form
    - Revise spelling error on page 2 'graduate program'
    - Add thesis or dissertation advisor where appropriate
    - Approved

In the future, editorial changes to forms do not have to be brought before the Graduate Council for approval

9. For Approval: Requests for GRE waiver
- a. MS Health Informatics and Information Management
    - Students that have completed the health informatics certificate with a 3.5 GPA or better to waive the GRE
    - Dr. Gemperline will ask program about best-practices of peer institutions
  - b. MS Social Work
    - Allowed students to waive GRE with students with an undergraduate GPA with a 3.0 GPA or above
    - Dean Gemperline has not had a chance to review data and will follow up with a discussion with the School of Social Work

- Dr. Mitchelson' s recommendation is to be careful with how standards by exception can be granted and set standard for waiver
- Recommendation to look at how peer institutions use exceptions
- Desire of the GC is to maintain high admission standards – credible requests on a case by case basis
- Add notes in database to track student outcomes

10. Announcements

a. Report: Faculty Mentor Awards

- Still waiting to hear from VC Mitchelson regarding funding
- Amount of discretionary funds for these purposes is low
- Qualtrics survey developed for nominated new awardees and should improve the process from last year
- Data automatically pulled for people being re-nominated
- Goal to get the request for nominations out in the next week
- Selection committee will then meet to consider nominees
- Continue award even without funding

b. Report: Plus/minus grading – survey of graduate faculty

- Polled graduate faculty via Qualtrics
- 49% not in favor, 40% in favor, 11% neutral
- Overwhelming majority at the GPD meeting voted to maintain the current system
- Approved Graduate Council reviewed and did not endorse the plus/minus system

c. Report: Thesis/Dissertation Approval Subcommittee Report

- Take suggestions to work into something more formal for the graduate manual
- Make Pre-Thesis or - Dissertation Research Approval Form , which is currently voluntary, mandatory
- If majority adopt #3 as a best practice
- Having committee more involved will provide a higher quality product
- Come up with a pool of volunteers that could serve as external readers
- Faculty outside university to serve on committees but not as readers
- Will revisit this issue at the next GC meeting

11. Meeting Adjourned

4:15 PM

Respectfully submitted,  
Amy Tripp

<b>Graduate Council Voting Members 2013-14</b>							
<u>Election</u>	<u>Name</u>	<u>Academic Unit</u>	<u>College</u>	<u>Email</u>	<u>Telephone</u>	<u>Term Length</u>	<u>Term ends</u>
Ex -- officio	Andrew Morehead	Faculty Senate Representative	HCAS	moreheada@ecu.edu	328---9798	1	10/2015
Ex -- officio	Annette Greer	Health Sciences	BSOM	greera@ecu.edu	744--0316	1	10/2014
Ex -- officio	Jim Decker	Chair Graduate Curriculum Committee	CAHS	deckerj@ecu.edu	328---0001	1	10/2014
Ex -- officio	Mark Sprague	Chair of the Faculty	HCAS	spraguem@ecu.edu	328--1862	1	10/2015
Ex -- officio	Rita Reaves	Academic Affairs		reavesr@ecu.edu	328--1610	1	10/2014
Faculty Senate	Cheryl McFadden	Couns & Adult Ed	COE	mcfaddench@ecu.edu	328---6179	3	10/2015
Faculty Senate	Carmen Russoniello	Rec & Leisure Studies	HHP	russonielloc@ecu.edu	328--0024	3	10/2014
Faculty Senate	Charles Coddington	Tech Systems	TECS	coddingtonc@ecu.edu	328--9652	3	10/2014
Faculty Senate	Gail Ratcliff	Mathematics	HCAS	ratcliffg@ecu.edu	328--2433	3	10/2016
College Rep	Bob Thompson	Political Science (at-- large)	HCAS	thompsonro@ecu.edu	328--5686	2	10/2013
College Rep	Brett Keiper	Biochemistry	BSOM	keiperb@ecu.edu	744--2656	2	10/2013
College Rep	Cynthia Bickley-- Green	Art	CFAC	bickleygreenc@ecu.edu	367--1337	3	10/2014
College Rep	Denise Donica	Occupational Therapy	CAHS	donicad@ecu.edu	744---2705	3	10/2015
College Rep	Richard Monroe	Tech Systems	TECS	monroer@ecu.edu	328--9667	2	10/2016
College Rep	Heather Ries	Mathmatics (at--large)	HCAS	riesh@ecu.edu	328--6552	3	10/2014
College Rep	John Harer	Lib Sci	COE	harerj@ecu.edu	328--4389	3	10/2014
College Rep	John Reisch	Accounting	COB	reischj@ecu.edu	737--1051	3	10/2014

College Rep	Kathleen Cox	Commun Sci & Dis	CAHS	<a href="mailto:coxka@ecu.edu">coxka@ecu.edu</a>	744--6085	3	10/2014
College Rep	Michael Wheeler	Nutrition Science	CHE	<a href="mailto:wheelerm@ecu.edu">wheelerm@ecu.edu</a>	328--2371	3	10/2014
College Rep	Michelle Eble	English (Humanities)	HCAS	<a href="mailto:eblem@ecu.edu">eblem@ecu.edu</a>	328--6412	3	10/2015
College Rep	Paul Gares	Geography (social sci)	HCAS	<a href="mailto:garesp@ecu.edu">garesp@ecu.edu</a>	328--6084	3	10/2015
College Rep	Richard Franklin	Microbiology	BSOM	<a href="mailto:franklinr@ecu.edu">franklinr@ecu.edu</a>	744--2705	3	10/2015
College Rep	Rebecca Benfield	Nursing	CON	<a href="mailto:benfieldr@ecu.edu">benfieldr@ecu.edu</a>	744---6473	2	10/2016
College Rep	Paul Schwager	Business	COB	<a href="mailto:schwagerp@ecu.edu">schwagerp@ecu.edu</a>	328--6966	1	10/2015
College Rep	Ron Preston	Math & Sci & Instr Tech Ed	COE	<a href="mailto:prestonr@ecu.edu">prestonr@ecu.edu</a>	328--9370	1	10/2015
College Rep	Terry Atkinson	Curriculum & Instruct	COE	<a href="mailto:atkinsont@ecu.edu">atkinsont@ecu.edu</a>	328--2889	1	10/2015
College Rep	Terry West	Biology (nat sci & math)	HCAS	<a href="mailto:westt@ecu.edu">westt@ecu.edu</a>	328--6306	2	10/2013
College Rep	Tom Skalko	Rec & Leisure Studies	HHP	<a href="mailto:skalkot@ecu.edu">skalkot@ecu.edu</a>	328--0018	3	10/2014
College Rep	Vivian Mott	Couns & Adult Ed	COE	<a href="mailto:mottv@ecu.edu">mottv@ecu.edu</a>	328--6177	2	10/2013
At--large appointee	Angela Lamson	Child Dev and Family Relations	CHE	<a href="mailto:Lamsona@ecu.edu">Lamsona@ecu.edu</a>	737--2042	3	10/2014
At--large appointee	Hans Vogelsong	Rec & Leisure Studies	HHP	<a href="mailto:vogelsongh@ecu.edu">vogelsongh@ecu.edu</a>	328--9373	3	10/2015
At--large appointee	Marie Pokorny	Nursing	CON	<a href="mailto:pokornym@ecu.edu">pokornym@ecu.edu</a>	744--6435	3	10/2013
GPSS President	Thomas Croskery	GPSS President		<a href="mailto:croskeryt12@students.ecu.edu">croskeryt12@students.ecu.edu</a>		1	10/2014
Alternate	Carol Brown	Math & Sci & Instr Tech Ed	COE	<a href="mailto:browncar@ecu.edu">browncar@ecu.edu</a>	328---1624	3	10/2015